

Notification to Group Head of Council Advice & Monitoring Officer

Dear Mrs Futcher

Further to my notification of 7 May 2020, I wish to amend the executive functions allocated to the new Commercial and Business Development Cabinet Portfolio as highlighted as deletions crossed through and additions in red below:

- Assessing ~~the Council's~~ **new commercial** assets
- Developing a commercial strategy
- Generating income ideas
- Planning the financial recovery from the Covid 19 pandemic
- **Overseeing the implementation of the governance change excluding the review of the Constitution that will be undertaken by the Constitution Working Party as agreed by Full Council on 15 January 2020**

The first three functions respond to the priority agreed as Strategic Target 5 (Finance) by the Council at its meeting on 13 November 2019. The fourth function will support the Council in its critical review of financial recovery as we move out of the pandemic.

This change will still keep the Cabinet within the maximum composition of eight members as defined in Article 7, paragraph 2.0. I will be confirming who I have appointed as a Cabinet Member and the Portfolio they will be responsible for at the Annual Council Meeting on 20 April 2020.

I recognise that this change does impact on the Members Allowances Scheme as this is currently based on a Special Responsibility Allowance (SRA) being payable to five Cabinet Members. In consultation with the Cabinet Members, my intention is that this change should not impact on the current Members Allowances Budget and I would ask that the Independent Remuneration Panel be asked to conduct a review with a proposal that the existing budget of £41,600 for Cabinet Member SRAs be retained but split between six rather than five Cabinet Members meaning the SRA would reduce from £8,320 to £6,933. I understand the outcomes of their review will need to be reported to the Annual Council Meeting to reflect this proposed change.

Councillor Dr James Walsh
Leader of the Council
19 May 2020